

**2020 Palisades Park Recreation Department
Meeting Minutes
Meeting 2
Tuesday, February 4, 2020**

I Call To Order

Dave Terranova (Director) called the meeting to order at 7:30 PM on Tuesday, February 4, 2020 at Palisades Park Borough Hall

II Pledge Of Allegiance

III Roll Call

Dave Terranova (Director) conducted a roll call. The following people were present:

<u>Invitees</u>	<u>Position</u>	<u>Present</u>
Dave Terranova	Director	✓
Cathy Costanzo	Secretary	
Mayor Chung	Mayor	
Frank Donohue	Liasion	✓
Rebecca Lee	Program Coordinator	
Anthony Albanese	Assistant Rec Director	
Alex Monteleone	Assistant Rec Director	✓
Neris Papoters	Assistant Rec Director	✓
Eleni Lambrinides	Assistant Rec Director	✓
Melissa Morin	Recreation Committee	✓
Sourav Chatterjee	Recreation Committee	✓
Lisa Ardire	Recreation Committee	✓
Glenn Pallotta	Recreation Committee	
Colleen Martinez	Recreation Committee	
Mary Terranova	Summer Camp Director	✓

IV Approval Of Minutes From Last Meeting

Approve minutes from Meeting 1 on January 7, 2020

1st Motion-Mary Terranova

2nd Motion-Sourav (Sonny) Chatterjee

V Open Issues (Resolved)

- 1) Committee leaders assigned
- 2) Events & Program Calendar Set

VI New Business (Working)

- 1) Secure a home game or 2 for the MS Basketball teams
 - a) Will not happen-tried to set up too late
- 2) Meet with Dr Cirillo on procedures going forward
 - a) Cathy & Dave will set a date for a meeting, Joe Spafford to attend as well

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VI New Business (Working)-Continued

- 3) Set up Rutgers Certification, CPR Classes (2/20/20)
 - a) Send an email to committee members to attend class prior to 2/22 due to Cathy's upcoming absence from soccer
- 4) Cheer Program Pizza Party - Saturday February 8 -
- 12 PM to 2:30 PM - PPHS Cafeteria
 - a) Requested use of cafeteria from Diane-awaiting a response
- 5) Adult Volleyball starts Saturday February 8 -7PM to 9PM - PPHS gym
- 6) Potential programs-Summer Movies-Fall Outdoor Soccer
 - a) Neris became Committee Leader of newly formed Event-Summer Movies
- 7) Status of Online Registration
 - a) Online Registration is operational-Sonny will email link to the committee
- 8) Social Media Account Creation Status
 - a) Approval has been granted for Facebook & Instagram-a generic email must be used to create those accounts-Sonny to set up

VII Agenda

- 1) Reports from each Committee Leader
 - a) Soccer-Sonny Chatterjee
 - 1) In progress-running smoothly-registration still open
 - b) Easter-Colleen Martinez (no report)
 - c) Basketball-Melissa Morin
 - 1) Contacted Tyler Daniel-need to request a quote for an 8 week program grades K-8 from April to June as well as registration dates
 - d) Memorial Day Parade-Frank Donohue
 - 1) Trying to secure recipient list & past letters from Paul Kim or John D'Elia-need to be mailed ASAP
 - e) Summer Camp-Mary Terranova
 - 1) 4 days at pool-the remaining days checking the possibility of trips-Liberty Science Center, Palisades Park Library, iPlay America, Turtle Back Zoo
 - f) Summer Concert Series-Colleen & Eleni (no report)
 - g) Football-Alex Monteleone
 - 1) Attended January Football meeting-looking into possibility of Ridgefield becoming centralized program for registrations & equipment-trying to set up a meeting with Ridgefield & Leonia Rec's to hammer out responsibility details

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VII Agenda-Continued

- h)* Cheer-Cathy Costanzo (no report)
- i)* Halloween-Eleni Lambrinides
 - 1) Obtained a flyer from NJPartyEntertainment.com showing entertainment details-suggested more decorations, parade around the cafeteria or track, music, photographer, & possibility of no trophies or awards
- j)* Christmas-Colleen Martinez (no report)
- 2) Member Comments - open floor
 - 1) What are we allowed to do to collect & pay for any trip
 - 2) Find out if we can charge extra for trips to cover costs
- 3) Public Comments - open floor (none)

VII Adjournment

Meeting was adjourned at 9:35 PM by Dave Terranova (Director)-

1st Motion-Mary Terranova

2nd Motion-Sourav (Sonny) Chatterjee

The next Board meeting will held on Tuesday, March 3, 2020
at 7:30 PM at Palisades Park Borough Hall